



Claims

What is positive about your working group?

Research Group

- We believe we can learn a lot from each other
- We feel that by combining our different experiences, we can solve common problems
- We feel that this group's stability will lead to good results over time; we began together and we will finish together
- We believe the sympathy within the group makes it easier to cooperate
- We feel that the different competencies we have are good for the group
- We feel this group makes us realise how important international cooperation is for every nation

Education Group

- We feel that we are clear about the objectives of the group
- We believe we communicate effectively
- When we agree to a task, we do it
- We feel we support each other well
- We have already achieved outputs
- We believe that being a small group with a joint language helps us to be effective
- We feel we have made an effort to get to know each other

Clinical Group

- We feel we have a good opportunity to share best practice and find effective practice
- We feel we have an opportunity to make changing practice or instigating best practice more real for clinical "shop-floor" staff
- We feel we can provide a framework for conducting European audit
- We feel benchmarking is not difficult; it is ground and allows nurses to feel they can contribute to care

Fundraising/Marketing Group

- We believe in our group that each task we take on can be positively solved
- We believe we can create a communication platform so that each and every one of us will be aware of what we are doing and supposed to do.
- We believe that there is a lot of positive energy for the future in our group
- We think that in the future we will connect easier and better for knowing each other better
- We believe that the members of this group will greatly contribute to EANN fundraising



- We think we can work systematically and contribute to creating a list of names and contact in our countries for a marketing strategy
- We feel an official letter for fundraising from EANN is important (a template)
- We think that one sponsor may lead to a second and so on
- We believe that we will achieve excellent communication with sponsors aiming at presenting nurses work
- We believe it is important to give our sponsors a feeling of good public relations and human relationships
- We believe that this group, with the warmth and love, can open any doors!



Concerns

What concerns do you have about your working group?

Research Group

- We feel that being from different countries may cause problems with prioritising problems
- We think that the problem is lack of time; sometime there are more important things and this group is not the top priority
- We feel that sometimes we have problems with finding conclusions during arguments
- We think that there is a problem with us making decisions
- We think discussing problems is hard when we are far apart from each other
- We think that a lack of supervision or a person who is keeping track of all the problems to solve results in no effects

Education Group

- We feel that there is the potential for problems with communication (distance and technology)
- We feel that not all members have experience of writing and developing formal academic education programmes
- We feel we have committed to a huge project which is going to be time consuming and complex
- We feel there might be challenges in fitting in EANN work alongside day jobs, national associations, families and fun!

Clinical Group

- We feel changing individuals in the group can lead to a lack of continuity
- We think there is a lack of opportunities to meet and discuss benchmarking
- We believe there are negative responses at home to ideas and concepts
- We think increasing workload and clinical activity prevents us doing any work
- We feel that we may not be representative of all European countries

Fundraising/Marketing Group

- We believe that English not being our native language can create barriers to understanding what to say and write
- We believe the time between meetings is too long; we need a platform or community group for fundraising in order to create a strategy
- We believe time management is a challenge due to competing professional and person commitments
- We are unsure if we can rely on compliance policies of the pharmaceutical industry
- We believe it is hard to reach the people with control over sponsorship without a personal connection with those people



Issues

What are the solutions to the claims and concerns?

Research Group

- What can we do to meet face to face more frequently to discuss?
 - Find places (e.g. Universities) to meet; meetings are more efficient
- What can we do to make our work more systematic?
 - Develop principles and make plans of discussions ahead of time
- What can we do to avoid problems with cultural differences?
 - Develop standards for research in all countries (e.g. standardised questionnaires)
- What can we do to ensure that a project will be finished and everybody provides their part of the work?
 - Find a group project leader and maybe vice-leader who will make sure that the project is done
 - Divide work evenly among members
 - Be open to people willing to provide support
 - Be willing to help each other
- How can we help each other in being systematic in our work?
 - Give feedback; create reports and give them to the person leading
 - Set timetables and plans; make schedules and be honest about being available

Education Group

- Organise dates for meetings and hold them, even if a member is not available
- Ensure an agenda is available prior to each meeting
- If the opportunity arises, consider face-to-face meetings
- Be prepared to learn from each other and share knowledge
- Apply for available travel grants
- Set realistic goals and understand genuine limitations



Clinical Group

- How do we improve communication?
 - Use Skype to have meetings on fixed dates
- What do we start with?
 - Identify a topic of common interest to benchmark that has sufficient evidence to inform it
- Show commitment to the cause
- Seek further members to the group from other countries to improve representation

Fundraising/Marketing Group

- Communicate on a regular basis
- Make a schedule/agenda to send four times annually in order to prepare for each meeting
- Use WhatsApp and Dropbox for communicating
- Share contact details with each other
- Develop a sponsor list and potential funding that could be sourced



Action Plan (Research Group)

<i>What is your goal?</i>	<i>How will you achieve this (actions)?</i>	<i>Who will do what?</i>	<i>When will each action be completed?</i>
Increase the effectiveness of the group	<ol style="list-style-type: none"> 1. Organise a SKYPE discussion 2. Meet in person within six months 3. Organise an agenda four weeks in advance of each meeting 4. Ensure members come out of the meeting with a purpose and clear actions 5. Organise at least three meetings over the next six months 6. Develop further research project ideas 	<ol style="list-style-type: none"> 1. Katrin will organise SKYPE meeting 2. All other actions will stem from SKYPE meeting 	<ol style="list-style-type: none"> 1. Before the end of July 2. Within six months

Confirmation of Achievement

Was the goal achieved?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, date achieved	If no, provide a reason	
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Action Plan (Education Group)

What is your goal?	How will you achieve this (actions)?	Who will do what?	When will each action be completed?
Ensure regular physical and digital meetings (PAD)	<ol style="list-style-type: none"> 1. Set dates in advance 2. Ensure agenda available for each meeting 3. Have clear roles for every member 4. Apply for travel grants 	<ol style="list-style-type: none"> 1. Mario 2. Jovanca 3. All members 4. Neal and Ruth 	<ol style="list-style-type: none"> 1. Ongoing – 1 month prior to meeting 2. Ongoing – Available 1 week prior to meeting 3. Completed 13 May 2017 4. Before end of August 2017
Update WFNN Ischaemic Stroke Content in App	<ol style="list-style-type: none"> 1. Reviews current App content 2. Search literature for latest evidence 3. Review evidence for incorporation into current App content 4. Undertake consultation with EANN and WFNN 5. Draft final content 6. Send to webmaster for App 7. Ensure acknowledgement of all contributors 	<ol style="list-style-type: none"> 1. All member 2. Mario and Jovanca 3. All members 4. Ruth Trout 5. All members 6. Ruth Trout 7. All members 	<ol style="list-style-type: none"> 1. Before end of June 2017 2. End of July 2017 3. End of September 2017 4. October and November 2017 5. December 2017 and January 2018 6. January 2018 7. January 2018
Confirmation of Achievement			
Was the goal achieved?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, date achieved	If no, provide a reason



Action Plan (Clinical Group)

<i>What is your goal?</i>	<i>How will you achieve this (actions)?</i>	<i>Who will do what?</i>	<i>When will each action be completed?</i>
Develop a benchmark on dysphagia	<ol style="list-style-type: none"> 1. Undertake a literature search 2. Review guidelines from other healthcare professionals 3. Establish a meeting in the near future 4. Meet three to four times annually 	1. – 4. All members	1. – 4. By September 2017

Confirmation of Achievement

Was the goal achieved?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, date achieved	If no, provide a reason	
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Action Plan (Fundraising/Marketing Group)

<i>What is your goal?</i>	<i>How will you achieve this (actions)?</i>	<i>Who will do what?</i>	<i>When will each action be completed?</i>
Develop a company list in Dropbox	1. Each member to compile a list of companies and contact information and send to Nilsa to collate.	1. All members to send to Nilsa who will collate information	1. End of June 2017
Develop official template letter	1. Members of the group to contact Neal with draft letter for Neal to review and contribute to	1. All members and Neal	1. 1 October 2017
Meet to organise more structure activities for the group to achieve goals	1. Arrange to meet at WFNN Congress in Opatija in September 2017	1. All members	1. 17 September 2017

Confirmation of Achievement

Was the goal achieved?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If yes, date achieved	If no, provide a reason	
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